Effective 1-1-2023

* BENEFITS are effective the first of the month following 30 days after date of hire for eligible employees:



*HEALTH COVERAGE (REGULAR FULL TIME EMPLOYEES ONLY): UMR/UHC

Office Visit: \$20 Co-Pay
Specialist Visit: \$40 Co-Pay
Emergency Room: \$250 Co-Pay/20%

Prescriptions:

30-day supply: \$10/\$25/\$40/25% \$200 max **90-day mail order:** \$10/\$62.50/\$120/25% \$200 max **90-day retail:** \$10/\$62.50/\$120/25% \$200 max

Deductible: In Network: \$250/\$500 **Out of Pocket Max:** In Network: \$2,200/\$4,400

Co-Insurance: 80% / 60% Employer Pays: 85 % of premium. Representative: Jaime Sommer, OPOC.us

Telephone No: 800-724-8802

UMR Benefits Wellness Program Participant Rates:

Coverage	•	loyee Per Amount	Employee Monthly Amount	A	Agency paid Monthly Benefit	Total Monthly Premium
H-E Employee	\$	87.08	\$ 174.17	\$	884.49	\$ 1,058.66
H-ES Employee/Spouse	\$	182.89	\$ 365.78	\$	1,939.80	\$ 2,305.58
H-EC Employee/Child	\$	175.42	\$ 350.84	\$	1,845.31	\$ 2,196.15
H-ESC Family	\$	261.75	\$ 523.50	\$	2,826.39	\$ 3,349.89

UMR Wellness Program NON-Participant Rates:

Coverage	Employee Per Pay Amount		Employee Monthly Amount 16	Agency paid Monthly Benefit			Total Monthly Premium	
H-E Employee	\$ 101.21	\$	202.42	\$	1,195.43	\$	1,397.85	
H-ES Employee/Spouse	\$ 212.58	\$	425.16	\$	2,510.39	\$	2,935.55	
H-EC Employee/Child	\$ 192.32	\$	384.64	\$	2,271.11	\$	2,655.75	
H-ESC Family	\$ 304.29	\$	608.58	\$	3,593.08	\$	4,201.66	

Effective 1-1-2023

* BENEFITS are effective the first of the month following 30 days after date of hire for eligible employees:

HEALTH COVERAGE (REGULAR FULL TIME EMPLOYEES ONLY): HSA

Office Visit:100 % after deductibleSpecialist Visit:100 % after deductibleEmergency Room:100 % after deductible

Prescriptions:

30-day supply: 100 % after deductible **Deductible:** In Network: \$2,000 / \$4,000 **Out of Pocket Max:** In Network: \$2,000/\$4,000

Co-Insurance: 80% / 60% Employer Pays: 90 % of premium Representative: Jaime Sommer, OPOC.us

Telephone No: 800-724-8802

HSA Wellness Program Participant Rates:

Coverage	Employee Per Pay Amount	Employee Monthly Amount	Þ	Agency paid Monthly Benefit	Total Monthly Premium	Agency One Time HSA contribution
H-E Employee	\$ 52.93	\$ 105.87	\$	952.79	\$ 1,058.66	\$ 200.00
H-ES Employee/Spouse	\$ 115.28	\$ 230.56	\$	2,075.02	\$ 2,305.58	\$ 200.00
H-EC Employee/Child	\$ 109.81	\$ 219.62	\$	1,976.54	\$ 2,196.15	\$ 200.00
H-ESC Family	\$ 167.49	\$ 334.99	\$	3,014.90	\$ 3,349.89	\$ 200.00

HSA NON - Wellness Program Participant Rates:

Coverage	Employee Per Pay Amount	Employee Monthly Amount 16	1	Agency paid Monthly Benefit	Total Monthly Premium	-	gency One Fime HSA ontribution
H-E Employee	\$ 68.89	\$ 139.78	\$	1,258.06	\$ 1,397.85	\$	200.00
H-ES Employee/Spouse	\$ 146.78	\$ 293.55	\$	2,641.99	\$ 2,935.55	\$	200.00
H-EC Employee/Child	\$ 132.79	\$ 265.58	\$	2,390.18	\$ 2,655.75	\$	200.00
H-ESC Family	\$ 210.08	\$ 420.17	\$	3,781.50	\$ 4,201.66	\$	200.00

Effective 1-1-2023

*DENTAL COVERAGE (REGULAR FULL TIME EMPLOYEES ONLY): DELTA

- 100% Coverage for Diagnostic and Preventive Services
- 90% Coverage for Basic Services after Deductible
- 60% Coverage for Major Restorative Services after Deductible
- 50% Coverage for Orthodontic Services (Child Only) (\$1000 lifetime maximum)
- \$50/\$150 Deductible Single/Family for Basic and Major Services
- \$1000 Maximum Yearly Benefit Employer Pays: 80% of premium. Representative: Jaime Sommer, OPOC.us

Telephone No: 800-724-8802

Reimbursement based on fee schedule for In-Network

Reimbursement based on Reasonable & Customary Charges (90th %tile) for Out-of-Network.

Dental Rates:

Coverage	Employee Per Pay Amount		Employee Monthly Amount	M	ency-paid Ionthly Benefit	Total Monthly Premium	
D-E Employee	\$	2.51	\$ 5.02	\$	20.47	\$	25.49
D-ES Employee/Spouse	\$	5.15	\$ 10.30	\$	38.69	\$	48.99
D-EC Employee/Child	\$	6.30	\$ 12.60	\$	55.89	\$	68.49
D-ESC Family	\$	9.02	\$ 18.04	\$	75.01	\$	93.05

VISION COVERAGE (REGULAR FULLTIME EMPLOYEES ONLY): PRINCIPAL (VSP)



Co-Pay: \$10 Exam/\$25 Materials
Annual Exam 100%
Single Lenses: 100%
Bifocal Lenses: 100%
Trifocal Lenses: 100%
Contact Lenses: \$130.00

Medically Necessary: Covered in full after Co-Pay Electives: \$130 Maximum (Co-Pay does not apply) Frames: \$130 allowance, plus 20% off balance

Frequency Allowance: Exam, Spectacle, Contact Lenses & Frames:

12 months (per calendar year Jan 1st to Dec 31st)

Employee pays 100% of premium.

Representative: Jaime Sommer, OPOC.us

Telephone No.: 800-724-8802

Vision Rates:

Coverage	oyee Per Amount	Empl Mont	oyee hly Amount	Total Premium		
VIS-E Employee	\$ 3.63	\$	7.26	\$	7.26	
VIS-E1 Employee +1	\$ 5.51	\$	11.02	\$	11.02	
VIS-EF Family	\$ 9.69	\$	19.38	\$	19.38	

Employee

Effective 1-1-2023

*LIFE, AD&D COVERAGE (REGULAR FULL TIME EMPLOYEES ONLY): PRINCIPAL



Life, AD&D coverage - \$20,000 flat benefit
 Employer Pays: 100% of premium.

Employer contributes up to \$15.00 per month (full-time employees only) toward any one voluntary supplemental product through Aflac, IDShield or LegalShield - employee choice. Employee pays 100% of any additional premiums.

VOLUNTARY LIFE, AD&D COVERAGE (REGULAR FULL TIME AND PART TIME ELIGIBLE EMPLOYEES WHO WORK AT LEAST 25 HOURS PER WEEK): CINCINNATI LIFE

- Voluntary term, whole
- Guaranteed issue (initial sign-up opportunity only) up to \$4.00 per week
- Available to employees and their spouses/children/grandchildren
- Portable if employee leaves or retires.
- Whole Life premiums never increase/benefit never decreases.
- 20 Year Level Term Life is available up to \$100,000. It is guaranteed for 20 years. After the 20th year, premiums are adjusted annually through age 100.
- 20 Year ROP (Return of Premium)

Representative: Dawn Ratliff, ADM Benefit Plans Agency

Telephone No.: 1-800-851-0814

VOLUNTARY SUPPLEMENTAL (REGULAR FULL TIME AND PART TIME ELIGIBLE EMPLOYEES): AFLAC

Benefit options are listed below and can be modified to fit individual needs:

- STDIS Short Term Disability
- CANCER Cancer Insurance 2 options will be offered.
- ACC Accident Insurance
- PLUSRIDER Critical Illness Benefit Rider
- Fraud Protection/Identity Theft

Representative: Dawn Ratliff, ADM Benefit Plans Agency

Telephone No.: 1-800-851-0814

<u>LEGALSHIELD MEMBERSHIP (REGULAR FULL TIME AND PART TIME ELIGIBLE EMPLOYEES):</u>

- Dedicated Law Firm
- Legal Advice/Consultation
- Contract/Documents Reviewed
- Weill Preparation
- Speeding Ticket Assistance
- IRS Audit Assistance

Representative: Linda Pitt Telephone No.: 615-364-6771

Effective 1-1-2023

IDSHEILD MEMBERSHIP (REGULAR FULL TIME AND PART TIME ELIGIBLE EMPLOYEES):

- Credit Monitoring
- Online Privacy Management
- Reputation Management and Score
- Financial Account Monitoring
- 1 million Protection Policy
- Identity Restoration

Representative: Linda Pitt Telephone No.: 615-364-6771



403 (B) RETIREMENT PROGRAM: NATIONWIDE

- All employees can voluntarily contribute through payroll deduction at any time after hire.
- After 1 year of service the Agency contributes a % (currently 3%) of the employee's gross salary each pay.
- Employees are vested in employer contribution after 2 years of service.

Representative: AJ Sommer, OPOC.us Telephone No.: 1-800-724-8802

PAID VACATION LEAVE (REGULAR FULL TIME AND PART TIME ELIGIBLE EMPLOYEES):

Determined by Length of Service:

<u>Length of Service</u> <u>Earned Vacation</u>

REGULAR FULL TIME SALARIED AND HOURLY

Upon hire	5 days
One through four-year Anniversary	10 days
Five through nine-year Anniversary	15 days
Ten through Nineteen-year Anniversary	20 days
Twenty through Twenty-four-year Anniversary	25 days
Twenty-fifth Anniversary and beyond	30 days

PART TIME HOURLY

Length of Service	Earned Vacation
6 months	.01923 hours x paid hours (maximum 5 days) *
One through four-year Anniversary	.03846 hours x paid hours (maximum 10 days) *
Five through nine-year Anniversary	.05769 hours x paid hours (maximum 15 days) *

Effective 1-1-2023

Ten through Nineteen-year .07692 hours x paid hours. Anniversary (maximum 20 days) *

Twenty through Twenty-four-year .09616 hours x paid hours Anniversary (maximum 25 days) *

Twenty-fifth Anniversary .11539 hours x paid hours. and beyond (maximum 30 days) *

PAID PERSONAL LEAVE:

Full time and part time regular and introductory employees receive paid personal time on January 1st of each calendar year.

New employees will be allotted personal time on a pro-rated basis depending on hire date within the calendar year. Effective on their hire date and immediately upon hire:

- 1. Regular Full Time Employees:
 - a. 4 days (28 hours) if hired before 6/30
 - b. 2 days (14 hours) if hired 7/1 to 9/30
 - c. 1 day (7hours) if hired in the last quarter
- 2. Regular Part Time Employees:
 - a. 1 day (7 hours) if hired 1/1 to 9/30
 - b. ½ day (3.5 hours) if hired in the last quarter.

Temporary employees and PRN employees do not receive paid personal time.

PAID SICK LEAVE BENEFITS:

Accumulation of paid sick time begins the first of the month following hire date based on the employee's employment classification as follows:

- FULL TIME SALARIED Paid sick time accumulates at a rate of 7 hours per month of service.
- FULL TIME HOURLY Paid sick time accumulates at a rate of 7 hours per month of service.
- PART TIME HOURLY Paid sick time is accumulated at a rate of .04615 per hour paid (maximum of 7 hours per month of service).
- Sick time can be used in minimum increments of one guarter (1/4) hour.
 - Sick time continues to accumulate to a maximum of 60 days or 420 hours.
 - Once an employee reaches the maximum, he/she does not earn any sick time until he/she falls below 420 hours.

Temporary employees and PRN employees do not receive paid sick time.

^{*}Based on paid hours in the previous anniversary year.

Effective 1-1-2023

PAID AGENCY HOLIDAYS (REGULAR FULL TIME ELIGIBLE EMPLOYEES ONLY):

2023 Holiday Schedule

- January 2, Monday New Year's Day
- January 16, Monday Birthday of Martin Luther King, Jr.
- February 20, Monday Washington's Birthday also known as Presidents' Day
- May 29, Monday Memorial Day
- June 19, Monday Juneteenth National Independence Day
- July 4, Tuesday Independence Day
- September 4, Monday Labor Day
- October 9, Monday Columbus Day also known as Indigenous People Day
- November 10, Friday Veterans Day
- November 23, Thursday Thanksgiving Day
- December 25, Monday Christmas Day

If a federal holiday's calendar date falls on a Saturday in any year, it will be observed on the preceding Friday. If a federal holiday falls on a Sunday, it will be observed on the following Monday.